**Riley Watts, Abingdon**

**07512 019891,** **rileydeanwatts04@gmail.com**

**Personal Statement**

A well-presented and polite individual with excellent communication skills who can get on with people at all levels with ease.

Able to work alone or as part of a team, hard-working and able to take instruction, and is committed to getting the task done to the best of my ability.

Always looking to gain new skills and experience, with a desire to progress my career with my next employer.

**Key Skills**

* Customer Service
* Team Leading
* Bartending
* Awareness of Health & Safety in the Workplace
* Communication Skills
* Ability to work under pressure
* CQSMA Competence
* Music Production
* Film Production
* Sound Production
* Camera Management
* Oral Interviews
* Safeguarding

**Employment & Work Experience**

**Bar Tender, Wetherspoons ( 2023 )**

* Adhering to all health, safety and hygiene standards/procedures
* Delivering customer service excellence
* Taking customer orders
* Waitering duties
* Cash handling and credit card transactions

**Coffee Shop Barista, City of Oxford College ( 2022 )**

* Taking customer orders
* Delivering customer service excellence
* Preparing/making a variety of hot drinks (speciality coffee, tea and hot chocolate)
* Serving snacks
* Cash handling and credit card transactions
* Keeping the coffee shop area clean and tidy in line with strict health & safety requirements

**Bartender, O2 Academy Oxford ( 2023 )**

* Adhering to all health, safety and hygiene standards/procedures
* Delivering customers service excellence
* Taking customer orders
* Bartending duties
* Cash handling and credit card transactions

**Team Leader, Slice & Dice/Benito’s Oxford ( 2024 )**

* Adhering to all health, safety and hygiene standards/procedures
* Delivering customers service excellence
* Taking customer orders
* Cash handling and credit card transactions
* Team management
* Stock check
* Stock ordering
* Signing For Orders
* End Of Day Report
* Creating Promotional Content
* Till Editing Skills

**Education & Training**

**City of Oxford College, Foundation Learning**

* Achieved a Laser Qualification in Maths & English
* Performing Arts

**Home Educated**

* Educated to GCSE level in a variety of subjects, including Maths and English.

**Professional Development**

* Film Oxford – Made the music for ‘Stopping the Press’
* Film Oxford – Made the music for ‘Spaces We Made Our Own’
* Film Oxford – Made the music for ‘ Twist And Shout’
* Film Oxford – Made the music for ‘ Going Out Coming Out – LGBTQ+ life in Oxford in the 70s and early 80s’

**Additional Information**

In my spare time, I enjoy all aspects of music, particularly song writing and performing. I was lucky enough to learn sound production,music production and how to operate a professional camera during my course with film Oxford as well as learning how to do oral interviews. I also enjoy gaming and spending time with my family.