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| ***Ramel Shakespeare*** |

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|  | ***Professional summary***  Detail-oriented individual with proven ability to manage time, resources and personal workload. Takes pride in quality of work and collaborates easily with large teams. Reliably executes tasks on time and to desired standards, going above and beyond to help team members and maintain high standards with an interest in theatre.  ***Work history***  University of Hertfordshire- The Forum- Sound Engineer  Hatfield, Hertfordshire  *02/2023 - Current*   * Regulated sound qualities and volume levels during recording sessions to produce desired outcomes. * Completed sound quality checks and front-of-house mixing to maintain company sound system. * Controlled microphones, sound levels and outputs to produce high-quality tracks for industry clients. * Used industry-leading software to mix and edit tracks. * Identified and resolved technical problems to improve sound quality.   University of Hertfordshire- The Forum - Lighting Engineer  Hatfield, Hertfordshire  *02/2023 - Current*   * Adapted to different creative demands to help achieve artistic vision. * Worked with colleges during set-up and operation of lighting equipment, maintaining accuracy and safety. * Planned tasks and understood instructions using industry-specific terminology. * Followed precautions to prevent risk of fire.   Greycoat Lumley - Bartender  London, City of London  *03/2022 - Current*   * Prepared mixed drinks and poured wine, beer and non-alcoholic beverages within target service timeframes. * Followed safe serving requirements, monitoring guest behaviour and discontinuing service to inebriated customers. * Maintained a spotlessly clean and tidy bar area in line with health and hygiene regulations. * Performed bar closing duties, thoroughly cleaning, sanitising and replenishing stock.   Greycoat Lumley - Food runner  ***Work Experience***  **Global FM- Heart Radio**  Leicester Square  01/07/2019 – 05/07/2019   * Shadowing the Head of Sound * Learning how ‘voice- overs’ are recorded * Editing audio stems on Pro Tools * Understanding the industry standard of audio     **Future Forms – Future Technicians**  Waltham Forest  *21/08/2024 – 22/08/2024*   * Assisting the creation of interview questions * Assisting on interviewing the next cohort of Technicians * Analysing and evaluating each candidate via a checklist * Debating about the suitability of each candidate for the course * Assisting the delegation of placements via compatibility   London, City of London  *03/2022 - Current*   * Served meals and drinks with professionalism and skill, maintaining high presentation and quality standards in a timely manner. * Served food and beverages to customers whilst encapsulating company's brand tone and style. * Served high volumes of guests in fast-paced service environments with exceptional customer care. * Maximised table turnover by assisting in setting up and clearing down tables to enable prompt readiness for next service. |  |  | |  |  | | --- | --- | |  | Ramelshakespeare@gmail.com | |  | 07479960008 | |  |  |   ***Skills***   * Problem solving * Customer service experience * Rigging and de-rigging * Lighting design * Operating recording equipment * Managing sound quality * Sound editing * Problem solving * Customer service experience * Rigging and de-rigging * Lighting design * Operating recording equipment * Managing sound quality * Sound editing     ***Education***  09/2022 - Current  University of Hertfordshire  Hatfield, DNC  Bachelor of Science Hons : Music and Sound Design Technology  07/2020 – 07/2022  Havering College of Further and Higher Education  Hornchurch, HAV  Diploma of Higher Education : Music Technology - Distinction, Distinction, Merit  09/2015 - 07/2020  Ark Isaac Newton Academy  Ilford  GCSEs   * Mathematics- 5 * English Language- 6 * English Literature- 7 * Music- 8 * Earned Emotional Intelligence Award |  |
|  | ***Courses***  **National Youth Theatre**  Backstage Lighting Course  *05/082024 – 17/08/2024*   * Working at height training * Rigging and de- rigging * Learning what ‘flying’ is and how to do it safely * Learning how to patch and signal flow * Learning the basics of how to use an ETC lighting desk * Focusing lights * Learning how to create a lighting design * Learning QLab (Software) * Fault finding within a lighting rig * Planning and creating lighting rig plans for a show   Collaborating with other departments to put on a 3 min show  **Future Forms – Future Technicians**  Brixton House  *04/03/2024 – 09/03/2024*   * Assisting the Lead Technician * De- rigging lights * Assisting a “Get In” * Assisting a stage build * Assisting the Lead Technician with programming lights * Shadowing a Lighting Designer and Programmer * Shadowing a Lighting Engineer * Shadowing Lighting and Sound Operators   Camden People’s Theatre  *19/02/2024 – 24/02/2024*   * Learning the Health and Safety involved in rigging and de-rigging lights * Learning industry standard terminology and processes * Learning about a variety of lights and their purpose * Learning and understanding the role of Stage Management * Learning and operating QLab (Software) * Rigging and de- rigging lights * Programming lights to a brief * Operating lights |  |  |  |  |

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