

# Phoebe Crawley

RUNNER

Essex/London Based  
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## Employment History

### **The New Pharmacy, Brentwood, Essex — Sales Assistant**

October 2023 - Present

- Working part time in both the healthcare and retail parts of the pharmacy
- Responsibilities include customer service, filing, emailing, money handling and counting, distributing prescriptions.

### **Central School of Dance and Drama, Brentwood, Essex — Teaching Assistant**

September 2021 - July 2023

- Assisted in teaching children, aged 6-11, in modern dance lessons.
- Responsible for looking after the children, ensuring they were safe when in the building, whilst aiding the development of their dance skills.

## EDUCATION

### **St Martin's School, Hutton, Essex — A-Levels**

September 2021 - August 2023

- BTEC Creative Digital Media - Distinction\*
- English Literature - B
- Drama and Theatre Studies - B

### **St Martin's School, Hutton, Essex — GCSEs**

September 2017 - August 2021

- 10 GCSEs, grades 8-7 (including Maths, English and Triple Science)

[GDPR STATEMENT: THIS CV MAY BE KEPT ON FILE AND DISTRIBUTED FOR EMPLOYMENT PURPOSES](#)

## SKILLS

Full UK Drivers License  
(Under 25)

Extended DBS Check

Competent in Microsoft Word, Powerpoint, Excel and Google Equivalents

## Work Experience (Unpaid)

**TwoFour, ITV White City  
(July 2023)**

- 1 week of work experience
- Learning what each department does, including research, production management, development and post production

## Volunteering

Ingrave Johnstone C of E Primary School, Brentwood, Essex: October 2023 - Present

- Volunteering in the reception class of my local primary school
- Aiding the children in activities which further their learning.