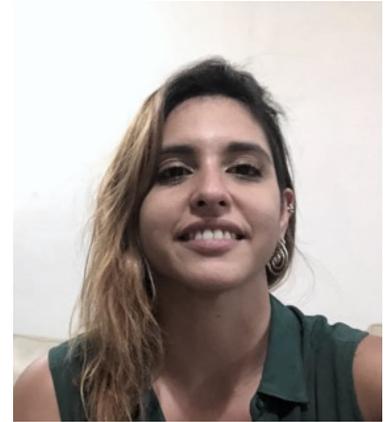


RESUME

MONICA J. SVARINSKI



MY OBJECTIVES

I am a Entertainment Producer, my last positions were in theatre as Company Manager in Fuerza Bruta (An Argentinian Show) and as Tour manager at Radio Disney Vivo Music Festival.

During my working years I gained experience working on tours, with small and large groups, coordinating and leading teams. I enjoy teamwork.

Also, I have experience supervising and managing different areas and departments, dealing with suppliers, clients, local producers, along with exposure to a fast-paced and dynamic environment. I am eager to learn new abilities and skills when the role requires.

I love meeting new people to work with and learn from them. I strongly believe that we are always learning from new experiences. I've been working abroad for the last months, touring Europe, Asia, and Latin America. Now I'm looking for the next project.

PROFESSIONAL EXPERIENCE

Ozono Producciones - Fuerza Bruta Wayra

Producer and Company Manager

From August 2022 – March 2024

Being part in different projects doing pre-productions and working on tour as Company Manager / tour manager. Being in charge of small and large groups, communicate and coordinate all the daily task and needs of the group and company. Solving issues in the field with a fast paced and dynamic environment. Planning and organizing all logistics, administrative task, arrange and follow up agendas for different roles in the companies. Preparing quotations, budgets, reports, contracts and legal & diplomatic matters.

Company Manager in Fuerza Bruta Wayra Tour:

Tour Barcelona, Spain - Feb/Mar 2024

Tour Beijing, China - Oct/Nov 2023

Tour Shanghai, China - August 2023

Tour Bahia Blanca, Argentina - July 2023

Tour Neuquen, Argentina - April 2023

Tour Cordoba, Argentina - April 2023

Festival Estereo Picnic, BOG Colombia - March 2023

Tour Santa fe, Argentina - March 2023

Hotel Faena's Fiat Event - Bs As, Argentina - Sept 2022

Radio Disney Vivo Festival - June 2023

BUE / SCL / CDMX

Arturo Sandoval Show – Bs As, Argentina August 2022

Rimas Producciones S.A. – IAM Argentina S.A.

Executive Director + HR Department

From June 2021 to July 2022

General and executive production in different projects in theatrical plays such as Kinky Boots, A chorus line, The boys in the band. Execution, coordination and monitoring all the projects and HR, Organizing the work groups for each Project.

Ozono Producciones SRL - Fuerza Bruta SA – Agencia Picante

Production Assistant / Sales Assistant / Tour Manager

From February 2018 to December 2020

Tour manager in Music Shows, coordinating groups in international tours: Flying and Rooming List, internal transportation, Visa procedures. Sales Department Assistant: In contact with international promoters, managing festival roosters, artist tours, schedules and material, contacts and deal memos. CEO's Assistant.

RESUME

MONICA J. SVARINSKI

Heatons (Sports Direct) Dublin, Ireland

Sales Associate

From June 2017 to January 2018

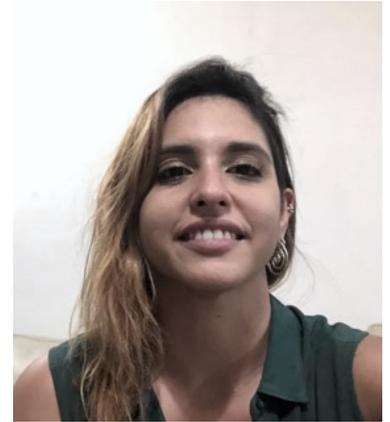
Customer service, advising and helping with any queries they may have.

Working on the tills and handling customer's transactions.

Helping to keep the shop floor clean and tidy.

Restocking goods and ensuring they were attractively displayed.

It was an opportunity I had to live, work and study in Ireland for 9 months.



J&S Electronic SRL

Operation Manager

From July 2005 - October 2016

Planned, assigned and supervised all projects in the area division.

Clients Account Management: analysis, follow up and control of products certification, labelling and pre - shipment reports, budgets, agendas and quality control procedures.

Dealt with clients, organisms and organizations worldwide

EDUCATION

International trade degree

UADE University (ARG)

From 2004 to 2009

LANGUAGES

Fluent in English (Advanced Level in The English Studio / EMC: Dublin, Ireland)

IELTS exam 2017: Dublin, Ireland

+ Centro Universitario de Idiomas (CUI) from 2004 to 2007

Native language: Spanish

ACHIEVEMENTS / TRAINING

Computer Skills in Microsoft Office: Word, Excel, Power Point, Outlook and Customized Programs.