

Matthew Welch

Production Assistant

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Location- Southampton (open to relocate) Full and clean UK driver's licence with car.

Portfolio

[MatthewOliverWelch | portfolio \(mattwelch2002.wixsite.com\)](http://MatthewOliverWelch | portfolio (mattwelch2002.wixsite.com))

Personal Profile

Building on my journalism BA, where I was awarded the Lynda La Plante fund for outstanding contribution to journalism and my MA in documentary filmmaking, I am looking to transfer the skills I have learned into the workplace. I am ready to focus on my storytelling through the visual image. My ambition is to tell compelling stories through a strong, artistic, vision. I am a committed team player who has experience in various aspects of production.

Key Skills

- Strong interpersonal skills
- Project and production implementation
- Problem solving mindset
- Team player
- Adaptable

Technical Skills

- Adobe Premier Pro, Adobe Audition, After Effects.
- Productions skills: Sony FX6, Sony A7S and Insta360 Cameras; lighting using litePanels and radio mics.
- Canva, Word, PowerPoint and Wix.
- Instagram, LinkedIn, YouTube and Twitter/X

Work Experience

Apr 2023 - Sep 2024 Mary Seacole House | Asylum Link | Be Free - Volunteer

Produced creative Instagram reels and short documentaries to promote the work of local charities. Finalist at the Liverpool Short Film Festival. Additional responsibilities include English teacher, receptionist and helper during busy events.

Jan 2022 - Aug 2024

Liverpool FC - Customer Assistant (Part time)

Sodexo (Everton FC and M&S Bank Arena) – Catering Team

- Stewarding duties as member of Fan Support Team at Liverpool FC assisting customers with ticketing and match day enquiries.
- General catering duties including bar work, serving food for corporate events.

Mar 2024

ScreenSkills - Camera Operator

- Provided camera operations skills for not-for-profit organisation, in collaboration with Liverpool John Moores University, filming a video promoting film and TV job opportunities in the North-West Area.

Jan 2023 - Jul 2023

Liverpool Echo | Southern Daily Echo | Global Player Journalist (Work experience)

- Gained valuable work experience producing stories for local media, writing articles from press releases, and shadowing journalists covering court reporting.
- With Global Player, interviewed members of public in the street, filmed content for social media and arranged content for radio bulletins.

Jun 2023 - Jul 2023

GIGMATE - Social Media Marketing Assistant

