Matthew Welch

Production Assistant

Mattwelch2002@gmail.com 07443476247 www.linkedin.com/in/matthew-welch-2196071b9 Location- Southampton (open to relocate) Full and clean UK driver's licence with car.

Portfolio

MatthewOliverWelch | portfolio (mattwelch2002.wixsite.com)

Personal Profile

Building on my journalism BA, where I was awarded the Lynda La Plante fund for outstanding contribution to journalism and my MA in documentary filmmaking, I am looking to transfer the skills I have learned into the workplace. I am ready to focus on my storytelling through the visual image. My ambition is to tell compelling stories through a strong, artistic, vision. I am a committed team player who has experience in various aspects of production.

Key Skills

- Strong interpersonal skills
- Project and production implementation
- Problem solving mindset
- Team player
- Adaptable

Technical Skills

- Adobe Premier Pro, Adobe Audition, After Effects.
- Productions skills: Sony FX6, Sony A7S and Insta360 Cameras; lighting using litePanels and radio mics.
- Canva, Word, PowerPoint and Wix.
- Instagram, LinkedIn, YouTube and Twitter/X

Work Experience

Apr 2023 - Sep 2024 Mary Seacole House | Asylum Link | Be Free - Volunteer

Produced creative Instagram reels and short documentaries to promote the work of local charities. Finalist at the Liverpool Short Film Festival. Additional responsibilities include English teacher, receptionist and helper during busy events.

Jan 2022 - Aug 2024 Liverpool FC - Customer Assistant (Part time)
Sodexo (Everton FC and M&S Bank Arena) – Catering Team

- Stewarding duties as member of Fan Support Team at Liverpool FC assisting customers with ticketing and match day enquiries.
- General catering duties including bar work, serving food for corporate events.

Mar 2024 ScreenSkills - Camera Operator

 Provided camera operations skills for not-for-profit organisation, in collaboration with Liverpool John Moores University, filming a video promoting film and TV job opportunities in the North-West Area.

Jan 2023 - Jul 2023 Liverpool Echo | Southern Daily Echo | Global Player Journalist (Work experience)

- Gained valuable work experience producing stories for local media, writing articles from press releases, and shadowing journalists covering court reporting.
- With Global Player, interviewed members of public in the street, filmed content for social media and arranged content for radio bulletins.

Jun 2023 - Jul 2023 GIGMATE - Social Media Marketing Assistant

Two-month placement at a start-up business, connecting people through music. Used Canva to create Instagram posts raising awareness, filmed footage of promotional events, and recorded interviews with Founder creating reels.

July 2022 Hurricane Films - Editor

Placement editing footage and creating 5–7-minute videos for Liverpool John Moores University, promoting courses. Working closely with film producer Solon Papadopoulos.

Jun 2022 - Jul 2023 LFC Foundation - Project Officer

Placement interviewing employability programmes graduates launched by Liverpool FC. Wrote reports for the Premier League.

2018 - 2020 The Cloud Hotel - Kitchen Porter

2020 New Forest Fruit Farm – Produce Assistant / Farm Worker

Education and Qualifications

2023 - 2024 Liverpool John Moores University MA documentary filmmaking

- Devised, designed and produced a short film Into a New Life being in the perspective
 of an asylum seeker and refugee coming into the UK.
 https://youtu.be/VYsOFeTaYes?si=KohsZdMjZC1bFKpN
- Built an interactive website containing a collection of short videos aimed at promoting mental health in the Liverpool City Region. https://mattwelch2002.wixsite.com/mental-health-supp-4
- Built a portfolio learning technical and production skills.
- Completed ALBERT sustainability accreditation

2020 - 2023 Liverpool John Moores University BA (Hons) journalism

- Gained work experience with the likes of the Southern Daily Echo, Liverpool Echo, LFC Foundation and Global Player
- Covered stories on free school meals, local songwriting challenges, cost of local football, students and the cost-of-living crisis, Southampton FC, rail disputes between regional leaders and rail operators and Smart Motorways.
- Learnt about following the laws and becoming ethical when covering stories

Interests

Running/swimming, Self-development, current affairs, Formula One

GDPR- This CV may be kept on file and distributed for employment purposes