

GIDEON ASARE

PROFESSIONAL SUMMARY

Motivated individual eager to contribute value to large-and small-scale production planning. Possesses high attention to detail and excellent capacity to meet challenges with critical thinking and adaptability. Personable and collaborative communicator and decisive leader. Creative, energetic and highly motivated Production Manager offering over 4 years of hands-on experience of working in a fast-paced high-pressure environment. Successful in creating event timelines, coordinating staff and proactively resolving potential problems for seamless event execution.

Excited to bring creativity, relationship building skills and strong time management skills.

Trusted as go-to event specialist by non-profits, business start-ups, local venues.

Combined knowledge of event operations, project management, internet broadcasting, multimedia designs with an aggressive approach to executing special events and complex project management task.

WORK HISTORY

Freelance Production Manager Assistant, 12/2022 - Current Extreme Production Group, London, England

- Reviewed activities for production team to quickly and accurately complete tasks.
- Oversaw stock ordering and replenishment while following procurement guidelines.
- Designed event floorplans according to budget and venue constraints in line with client requirements to ensure great standards.
- Researched and hired AV equipment to client specifications, constantly meeting budget and quality goals.

Production Lead, 06/2021 - Current Paniym City (Non-Profit), London, England

- Maintained comprehensive AV supplies inventories, logging repairs and replacement of faulty, damaged and obsolete equipment.
- Identified and swiftly resolved issues with AV equipment and connectivity, escalating faults as appropriate.
- Recorded sound for later direct use or editing.



106 Parkland Road, London,
England N22 6ST



07595099798



Gideonasare@hotmail.co.uk

SKILLS

- Adaptable, "take-charge" event planner with talent for special event management
- Ability to manage multiple projects and clients simultaneously and to demonstrate solid leadership skills during project delivery
- Multi-media broadcasting
- Technical troubleshooting
- AV equipment operation
- Audio equipment set up
- Budget management
- Leading Teams
- Scheduling
- Business Requirements

- Installed and calibrated devices and instruments to prepare for broadcasting.
- Coordinated with broadcasting team to deliver seamless results for viewers.
- Repaired and maintained broadcasting equipment for optimum performance and minimum downtime.

EDUCATION

Bachelor of Arts, BA (Hons) Popular Music Performance & Event Management, 09/2015 - 05/2017

BIMM British And Irish Modern Music Institute - London, ENG

Diploma of Higher Education, Music, 09/2013 - 05/2015

Greig City Academy - London, ENG