

# Dani Smith

+44 7503 117544 [sdani9019@gmail.com](mailto:sdani9019@gmail.com)

## Freelance Live Event Manager

I have tour managed artists on both UK and EU tours, and absolutely love working in live music. I also work as a Promoter's Rep, travelling around the UK to rep tours and shows; in venues of capacities over 3000. Working at festivals both in the UK and abroad as a Stage Manager and Artist Logistics coordinator, has given me another level of planning management. I am confident in new environments and quickly build a rapport with others. Having completed my degree in Music Industry and Practice, I'm looking for further challenges and to build on my experience in the Live Music Industry.

Full, clean Driving licence held and comfortable in a sprinter sized splitter van and driving in Europe.

### Tour Manager

*Chrisitan Lee Hutson* - August 2023 UK Tour

*Taylor Acorn* - June 2023 UK and EU Tour

*Jay Shetty* - May 2023 UK and Spain Tour

*Cassandra Jenkins* - August 2022 UK and EU Tour

*Louis Dunford* - March 2022 UK and Ireland Tour

- Advancing all shows with venues and promoters. Making sure tech requirements are to be met. Hiring equipment if required.

- Planning the budget, liaising with management, label, accountants and agents. Working on tour support budgets for approval, then submitting to the label. Ensuring accounts and finance are tracked and on target throughout the tour. End of tour accounts. Settlement with promoters - flat fee or vs %, looking over spends and signing off.

- Looking after the artist, making sure they are comfortable and happy at all times, and ready to perform.

- Planning travel arrangements, flights, hotels, transport, car and van hire. Ensuring logistically all runs as smoothly as possible. Driving throughout the UK and Europe for headline shows and festivals, organising carnets and vignettes where needed. Managing merch sales and sellers.

- Organising session musicians, FOH and lighting crew. Communicating with all tour members and keeping them up to date. Setting up artist's gear each evening on the solo shows

### Promoter's Rep

*Kilimanjaro Live* - February 2022 - Present

*Communion Live* - March 2020 - Present

- Advancing shows by liaising efficiently with the artist's manager, venue and support, to ensure all details are covered before the show. Outlining tech riders and liaising with sound engineers.

- Going out as a tour rep. Driving around the UK whilst being available for the band at all times. Working at an array of venues from Scotland to Brighton. I have tour repped for artists such as - The Teskey Brothers, Don McLean, Pussy Riot, Blindboy, Rina Sawayama, Hard-Fi and The Levellers.

- Keeping within the budget agreed with the promoter, whilst ensuring the artists' needs are met to 100% satisfaction.

- Oversee the load-in and soundcheck, ensuring the venue is ready for open doors.

- Organise, hire and manage crew, door staff, merch sellers and runners, briefing them and paying them at the end of the night.

- Handling the settlement with the venue on behalf of the promoter, ensuring the correct PRS payment is made.

- Cash control, settling accounts at the end of the show, accounting.
- Worked at venues such as The London Palladium, Shepherd's Bush Empire, Liverpool Philharmonic, Cardiff St David's Hall, The Roundhouse, Indigo o2, and Abbey Road Studios.

### **Artist Logistics Coordinator**

*Ginger Owl Productions* - Nov 2023 - Present  
 Soundstorm Festival, Riyadh Saudi Arabia 2023  
 Balad Beast Festival 2024  
 Formula E 2024

- Organisation of Artist visas, accommodation and ground transport. Collaboratively working with and managing good relationships with travel agents, transport providers and hotel teams.
- Advancing with the Artist T M, ensuring all their needs will be met.
- Being the face of Artist Logistics on site, answering any queries and making last minute changes to Artist movements.

### **Stage Manager**

*Barn on the Farm Festival* 2023 and 2022 4 day event  
*War Child's Day of The Girl* 2021 2 day event

- Managed the Acoustic Stage at Barn on the Farm 2022. Advancing all acts who were playing on the stage over the weekend.
- Working alongside the audio and lighting engineers, going over tech specs and ensuring we were ready and set up for the next act.
- Managing 6 artist liaisons and dividing up tasks. Ensuring all artists were met and brought to the correct stage and that load in ran smoothly.
- It was imperative that my stage ran to time.

### **Receptionist**

*The House of St Barnabas*, London, Nov 2021 - Jan 2024  
*Soho House*, Oxford & London, June 2018 - March 2020

- Controlling the front desk at Little House Mayfair, greeting and checking in members and their guests. Ran the restaurant bookings, phone and email enquiries. Trained new staff.

### **Control Coordinator, Starcross Trading, London** — JUNE 2020 - SEPT 2021

- Working as an ambulance controller throughout the Covid-19 pandemic at this private ambulance service in North West London. Liaising between hospitals, patients and ambulances, planning and routing journeys.

### **EDUCATION** *The Academy of Contemporary Music*, London — *Degree*

SEPTEMBER 2018 - AUGUST 2021 2:1 BA Hons Bachelor's Degree in Music Industry and Practice

**SKILLS** - Tour Management, Event Management, Logistics, People Management, Show Advancing, Stage Management, Artist Liaison, Remote Management, Accounting and Expenses Management, Customer Service, Hospitality, PA, Diary Management, Service Delivery, Staff Training, Communication and People Skills, Event Management, Implementation and delivery of service within legal framework.

**SOFTWARE** - Microsoft and Google Office Suites. Budget & Merchandise accounting, Master Tour.