

ANNE THOR DUPONT

Manchester | 0045 71904248 | annethordupont@gmail.com | [LinkedIn](#) - References on request

PROFILE

I am a woman with a background in music & artist management, journalism and social media management/content developing, ready to make the leap into TV and film production. I also have extensive experience in retail and hospitality, and being a fast learner and ready to take on responsibility, I have often been promoted within months. Originally from Denmark, I thrive in multicultural settings, always happy to meet new people and learn new things.

I am available to start immediately, have no caring responsibilities and proof of right-to-work.

KEY SKILLS

- Communication + phone and email etiquette
- Artist and talent liaising
- Computer literacy + video editing
- Creative problem solving
- Research and journalistic practices
- Flexibility and resilience
- Languages:
 - Fluent in British English, Danish, Norwegian
 - Can navigate Swedish, German, Dutch and Spanish

WORK EXPERIENCE

- Short internship/dailies with Heydon Prowse - Flying Shoe Films (LDN) **2021**
• Research • Talent & client liaising • Call-sheets • Interview prep
- Office Assistant @ Skandinavian Artist Agency (DK) **2017**
• Social Media - schedule and content • Artist liaison • Event programming
- Office Assistant @ Production & Music - Artist Hub (DK) **2017**
• Artist liaison • Phone & email monitoring • Event planning & delivery
- Office Assistant @ Air Artists Agency (LDN) **2016**
• Artist liaison • Travel bookings • Ad-hoc office duties

OTHER PROJECTS

- Content developer / freelance producer** **2021 - Present**
 - Script development for tv and podcast (WIP)
 - Research, email communication and interviewing
 - Mobile and video journalism, content development, blogging
 - Talent liaising, client prepping and briefing
- Volunteer Script Reader @ Lift-Off Global Network (REMOTE)** **Aug - Oct 2023**
- Volunteer Community Manager @ Roskilde Festival (DK)** **July 2017 + 2018 +2019**
 - Team leader • Checking copy & scheduling content • Operations liaison
- Social Media Festival Reporter @ GAFFA Magazine (DK)** **June - August 2019**

EDUCATION

- Master of Arts in TV Journalism** **Sep 2020 - Sep 2021**
2.1 Honours - Goldsmiths, University of London
Subjects: • Media law • Short-form producing • Video and audio production
- Bachelor of Arts in Music Industry Management** **Sep 2014 - Sep 2017**
2.1 Honours - London Metropolitan University
Subjects: • Artist management • Creative marketing • Event & project management
- ScreenSkills Certificates** **2024**
 - Addressing unconscious bias: basic awareness in the workplace
 - Diversity, equity and inclusion for the screen industries
 - Safeguarding for all: basic awareness for the screen industries

HOBBIES

My free time is spent knitting, drawing or doing cross words, while catching up on tv and shows. I am a plant mum and love being in nature, reading Tolkien and researching languages, playing and watching football and meeting friends at the pub.

**This CV may be kept on file and distributed for employment purposes*